



जीविका

गरीबी निवारण हेतु बिहार सरकार की पहल

बिहार ग्रामीण जीविकोपार्जन प्रोत्साहन समिति राज्य ग्रामीण आजीविका मिशन, बिहार



बिहार सरकार

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Ref. No: BRLPS/ Proj-F1/497/14/VOI-E/4598

Date: 05.03.2019

OFFICE ORDER

Services of Resource Book Keeper have been taken during the FY 2018 – 19 to facilitate timely and accurate updating of Books of Records. The works done by Resource Book Keepers is a step towards digitization. The strategy of Resource Book keeper has yielded result in FY 2018 – 19 and thus it needs to be continued in FY 2019 – 20 as well. The policy of Resource Book keeper was disseminated through office order numbered BRLPS/Proj/497/14/628 dated 28th May 2018. According to the existing policy, each BPIU was allowed for keeping three Resource Book Keepers (1 for each cluster) and they were required to be paid over and above honorarium for maximum of 7 days in a month. They were supposed to be paid as per CRP policy for each day (maximum of up to 7 days over and above honorarium). This helped the process of updating of Books of Records and preparation of Financial Statements in correct way which is crucial for taking digitization to the next step.

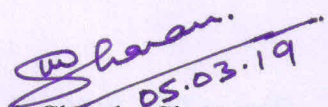
Considering the fact that existing policy of Resource Book Keeper has yielded results, following has been approved:

- The strategy of Resource Book Keeper has to be continued for FY 2019 – 20 as well. Each of the BPIUs is directed to utilize their services judiciously and aid the process of updating of Books of Records.
- Each of the BPIUs has been allowed to hire services of up to 4 Resource Book Keepers and they may be paid over and above honorarium for maximum of 10 days in a month. They will be paid as per the CRP policy for doing the work as Resource Book keeper.
- Each of the districts and blocks are directed to ensure training of related cadres on priority in next 3 to 4 months on aspects related to SHG/VO/CLF Books of Records. The trainings have to be conducted in anticipation of the approval of budget for FY 2019 – 20. It is reiterated that time in next 3 to 4 months needs to be utilized for training on above mentioned aspects and other quality parameters.

[Signature]
05.03.19

- d) Due amount of emphasis needs to be given on facilitation of opening of savings account, credit linkages, insurance and ensuring that data is updated. This essentially translates in to fact that all related data of the above mentioned aspects and transactional data of CBOs needs to be updated on MIS.
- e) FI – CRP strategy needs to be put in place for facilitating savings account opening of SHGs and VOs along with CLFs on priority. At the same time, they can be utilized for documents preparation of credit linkages.
- f) Quality improvement from the existing scenario in terms of mitigation of Non Performing Assets will be an important agenda for the SPMU, DPCUs and BPIUs. All project staffs have to work for removal of NPAs/mitigation of NPAs in judicious way. Concerns of community and its institutions need to be given prominence during the process.

By the order of CEO, BRLPS


05.03.19
Mukesh Chandra Sharan
(PC – FI)

Copy to:-

1. All SPMU officials.
2. All DPCU officials.
3. All BPMs/All Staffs.
4. Concerned File.

